



COURSE ANNOUNCEMENT

* ADVANCED TRAINING * (Salary Incentive)

Your agency's personnel are invited to attend:

Subject: **Stress Management Techniques**
CWL 0159 FDLE 050

Instructor: John Gifford

Date(s): April 28th – May 2nd, 2008

Location: Orange Park Campus Room# S0007
283 College Drive
Orange Park, FL 32065

Time(s): 8:00 AM – 5:00 PM

Cost: None for Florida Certified Criminal Justice Officers

DRESS CODE: Business Casual (No flip-flops, shorts, blue jeans or T-shirts)

Please complete the pre-registration form at the bottom of this announcement and submit by facsimile or mail to:

Tina Guillotte, Program Assistant
Criminal Justice Center - SJRCC
2990 College Drive St. Augustine, FL 32084
(904) 808-7491 FAX (904) 808-7424

Deadline for pre-registration: April 21, 2008

- Class is limited to 30 participants.
- This CJSTC Course qualifies as mandatory retraining or salary incentive.
- A written examination will be given at the end of the course.
- A certificate of attendance will be issued following successful completion of the course.

Please print the following information:

Agency _____ Agency Phone # _____
Agency FAX# _____

Officer's Name _____ SSN _____ - ____ - _____

Officer's Email Address: _____

Officer's Name _____ SSN _____ - ____ - _____

Officer's Email Address: _____

Authorization Signature _____

Printed Authorization Name _____

Authorizing Person's Email: _____