



# COURSE ANNOUNCEMENT

## \* ADVANCED TRAINING \* (Salary Incentive)

Your agency's personnel are invited to attend:

Subject: **Community and Human Relations**  
CWL 0073            FDLE 073

Instructor: John Gifford

Date(s): May 12<sup>th</sup> – 16<sup>th</sup>, 2008

Location: Palatka Campus Room# B0052  
St. Johns River Community College

Time(s): 8:00 a.m. – 5:00 p.m.

Cost: None for Florida Certified Criminal Justice Officers

**DRESS CODE:**            *Business Casual (No flip-flops, shorts, blue jeans or T-shirts)*

**Please complete the pre-registration form at the bottom of this announcement and submit by facsimile or mail to:**

Tina Guillotte, Program Assistant  
Criminal Justice Center - SJRCC  
2990 College Dr, St. Augustine, FL 32084  
(904) 808-7491 FAX (904) 808-7424

**Deadline for pre-registration: May 5<sup>th</sup>, 2008**

- Class is limited to 30 participants.
- This class qualifies as a CJSTC Trust Funded course and for mandatory retraining.
- A written examination will be given at the end of the course.
- A certificate of attendance will be issued following successful completion of the course.

**Topics to be covered:**

- Effects of stress
- Community group interaction
- Officers and the community
- Social Services and referrals

**Please print the following information:**

Agency \_\_\_\_\_ Agency Phone # \_\_\_\_\_  
Agency FAX# \_\_\_\_\_

Officer's Name \_\_\_\_\_ SSN \_\_\_\_\_ - \_\_\_\_ - \_\_\_\_  
Officer's Email Address: \_\_\_\_\_

Officer's Name \_\_\_\_\_ SSN \_\_\_\_\_ - \_\_\_\_ - \_\_\_\_  
Officer's Email Address: \_\_\_\_\_

Officer's Name \_\_\_\_\_ SSN \_\_\_\_\_ - \_\_\_\_ - \_\_\_\_  
Officer's Email Address: \_\_\_\_\_

Authorization Signature \_\_\_\_\_

Printed Authorization Name \_\_\_\_\_

Authorizing Person's Email: \_\_\_\_\_