



COURSE ANNOUNCEMENT

* SPECIALIZED TRAINING *

Your agency's personnel are invited to attend:

Subject: CMS Instructor Techniques
CWL 0055 FDLE 1116

Instructor(s): John Gifford
George Parsons

Date(s): June 16th – 27th, 2008

Location: SJRCC- St. Augustine Campus Room J-114
2990 College Dr.
St. Augustine, Florida

Time(s): 8:00 AM – 5:00 PM

Cost: None for Florida Certified Criminal Justice Officers

DRESS CODE: *Business Casual (No flip-flops, shorts, blue jeans or T-shirts)*

Please complete the pre-registration form at the bottom of this announcement and submit by facsimile or mail to:

Tina Guillotte, Program Assistant
Criminal Justice Center - SJRCC
2990 College Dr, St. Augustine, FL 32084
(904) 808-7491 FAX (904) 808-7424

Deadline for pre-registration: June 10th, 2008

- Class is limited to 20 participants.
 - This class qualifies as a CJSTC Trust Funded course and for mandatory retraining.
 - A written examination will be given at the end of the course.
 - A certificate of attendance will be issued following successful completion of the course.
- Some of the topics to be covered include:
- Training Liability
 - Principals of instruction
 - Lesson plan preparation
 - Teaching aids

Please print the following information:

Agency _____ Agency Phone # _____
Agency FAX# _____

Officer's Name _____

SSN _____-____-_____

Authorization Signature _____

Printed Authorization Name _____

Email Address _____