

HEALTH CARE SERVICES (0134)

COLLEGE CREDIT CERTIFICATE

This program prepares students for employment as Health Care Services supervisors in mid-management positions in the health field. Leadership, legal aspects, budgeting, safety and management are integral components of this program.

This program is an intermediate step toward the Associate of Science degree in Health Services Management.

For additional information, call (904) 276-6758.

CERTIFICATE SPECIFIC COURSES:

	CGS	1100	Microcomputer Applications.....	3
	DEP	2004	Human Growth and Development.....	3
	GEB	1011	Introduction to Business.....	3
+	HIM	1000	Introduction to Health Information Management.....	3
+	HIM	2012	Health Care Law	3
+	HIM	2432	Concepts of Disease.....	3
	HSC	1000	Introduction to Health Care Delivery Systems	2
	HSC	1531	Medical Terminology.....	3
	MAN	2021	Principles of Management	3
	OST	1581	Professional Development in the Work Environment	3
	OST	2335	Business Communications.....	3
REQUIRED TOTAL CREDIT HOURS				32