

HEALTH INFORMATION MANAGEMENT (0130)

ASSOCIATE IN SCIENCE DEGREE

SOME DEGREE SPECIFIC COURSES AVAILABLE AT THE ORANGE PARK CAMPUS ONLY

This program trains technicians to provide health information services throughout the health care delivery system. These technicians serve as medical coders, clinical data specialists, data quality managers, compliance officers, and information security officers. They hold supervisor, manager, and director positions in health care settings across the continuum of the health care industry. Services include design and implementation of systems for the collection of complete and accurate medical records on each patient and the processing, storage, retrieval, security and release of health information and statistics in a timely manner for appropriate uses. Students are instructed in regulatory compliance, quality assurance, utilization review, risk management, and departmental management.

The program consists of 67 semester hours of general education and health information management core courses.

After receiving the A.S. Degree in Health Information Management the student is eligible to sit for the national credentialing exam to become a **Registered Health Information Technician (RHIT)**.

PROGRAM MISSION STATEMENT

The mission of St. Johns River Community College Health Information Management program is to prepare confident, innovative, and contributing professionals who can identify and use a variety of informational resources and technologies to accomplish the objectives of diverse healthcare facilities. It provides graduates with the knowledge and skills necessary to become self-directed learners who possess critical-thinking, problem-solving, communication, and interpersonal skills. The program instills a commitment to ethical values and life-long learning.

PROGRAM OUTCOMES

- a. Demonstrate knowledge of health data management including health data structure, content, and standards.
- b. Apply policies and procedures to ensure the accuracy, appropriateness, completeness, and timeliness of health data.
- c. Monitor and apply organization-wide health record documentation guidelines.
- d. Apply diagnosis/procedure codes using coding classification systems to support accurate reimbursement methodologies.
- e. Collect, organize, and present data by computing and interpreting healthcare statistics.
- f. Analyze clinical data to identify trends that demonstrate quality, safety, and effectiveness of health data by using quality improvement tools and techniques to monitor, report, and improve processes.
- g. Apply current laws, accreditation, licensure, and certification standards related to health information initiatives from the national, state, local, and facility levels.
- h. Apply and promote privacy, confidentiality, legal, security, and ethical standards to protect paper and electronic health record information.
- i. Use technology, including hardware and software, to ensure data collection, analysis, reporting, storage, and retrieval of information.
- j. Show individual responsibility, self-esteem and self-management, sociability, and integrity through their ability to work in teams, teach others, serve customers, lead, negotiate, and work well with people from culturally diverse backgrounds.

Program articulates to a Bachelor of Science in Health Information Management with the University of Central Florida.

For additional information, call: (904) 276-6758.

The Health Information Management (HIM) core courses will be offered on the Orange Park Campus, online, or as a hybrid class (both online and on-campus components). A student must earn a grade of "C" or above in all courses required in the program.

HEALTH INFORMATION MANAGEMENT (0130) continued

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GENERAL EDUCATION COURSES

ENC	1101	Composition I.....	3
BSC	2085	Human Anatomy and Physiology I.....	3
BSC	2085L	Human Anatomy and Physiology I Lab.....	1
PSY	2012	General Psychology.....	3
+ *	—	Mathematics.....	3
+ *	—	Humanities.....	3

HIM CORE COURSES

+ BSC	2086	Human Anatomy and Physiology II.....	3
BSC	2086L	Human Anatomy and Physiology II Lab.....	1
CGS	1100	Microcomputer Applications Software.....	3
HSC	1000	Introduction to Health Care Delivery Systems.....	2
HSC	1531	Medical Terminology.....	3
+ HIM	1000	Introduction to Health Information Management.....	3
+ HIM	1110	Standard Healthcare Practices.....	2
+ HIM	1211C	Health Information Systems.....	2
+ HIM	1260C	Health Care Billing and Reimbursement.....	3
+ HIM	1282C	Basic ICD-9-CM Coding.....	3
+ HIM	1442	Pharmacology for Health Professionals.....	2
+ HIM	2012	Health Care Law.....	3
+ HIM	2214	Healthcare Statistics & Research.....	3
+ HIM	2234C	Advanced ICD-9-CM Coding.....	3
+ HIM	2255C	CPT Coding.....	3
+ HIM	2432	Concepts of Disease.....	3
+ HIM	2512	Supervision, Organization, and Management.....	3
+ HIM	2800	Professional Practice Experience – Introduction.....	2
+ HIM	2810	Professional Practice Experience – Coder.....	2
+ HIM	2820	Professional Practice Experience – Management.....	2

REQUIRED TOTAL CREDIT HOURS 67

+Prerequisite courses required. See course descriptions in catalog.

* Refer to A.A. degree general education requirements.

Accreditation: The Health Information Management Associate degree program is accredited by the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM).